

**CITY OF NORTHFIELD, NJ
COUNCIL BUDGET WORKSHOP AGENDA
FEBRUARY 11, 2021 – 3:00PM**

MEETING CALLED TO ORDER by Mary Canesi, Municipal Clerk. This meeting has been properly advertised in accordance with Public Law 1975, Chapter 231, in the Press of Atlantic City on January 30, 2021.

Pursuant to N.J.S.A. 10:4-8(b), and N.J.A.C. 5:39-1.1 - 1.7, this meeting will be held in-person and as a remote public meeting (live-streamed) using Zoom conferencing service. Due to social distancing requirements related to Covid-19, there are limited seats for in-person attendance by members of the public. Visit the event calendar page for February 11, 2021 at www.cityofnorthfield.org to determine current seating availability. Face coverings and social distancing will be required for in-person attendance. To reserve an available seat, contact the Office of the Municipal Clerk at 609-641-2832, ext 125, no later than 12:00pm on February 11, 2021. Once all available seats have been reserved, virtual attendance will be required using a web-browser to Join the Zoom Meeting <https://us02web.zoom.us/j/86176546485> or by telephone using one tap mobile +13017158592,,86176546485# or direct dial +1 301 715 8592 using Meeting ID: 861 7654 6485. For those wishing to comment during the dedicated public comment portion of the meeting, but who may be unable to attend (in person or via Zoom), public comments may also be submitted in advance via email to mcanesi@cityofnorthfield.org, or by written letter to the Office of the Municipal Clerk, 1600 Shore Road, Northfield NJ 08225, or by hand delivery to the drop box in the parking lot at the south corner of the municipal building, addressed to the attention of the Municipal Clerk. Comments shall contain the name and address of the author, will be read aloud and addressed during the remote public meeting, and must be received by 12:00pm on February 11, 2021.

FLAG SALUTE

ROLL CALL

Members of Council: Dewees, Madden, Notaro, Perri, Smith, Utts, Polistina
Mayor: Chau

2021 BUDGET DISCUSSION

PUBLIC SESSION/FIVE MINUTES PER SPEAKER

MEETING NOTICES

City Council	February 16 th	6:00pm Work Session Regular Meeting Immediately Following
City Council Budget Workshop	February 25 th	3pm

ADJOURNMENT

CAP Information

	appropriation	levy
Total Available	9,690,619.79	8,733,835.95
Total Appropriated	9,156,332.00	8,720,411.72
Remaining (Excess)	534,287.79	13,424.23
Difference between 2.5% & 3.5%	216,389.00	Cap Bank \$ 625,570.00

TAX RATE	2021 CURRENT	TAX PRIOR	2020 PRIOR	CHANGE	
LOCAL	1.003		0.968	0.0349	3.60%
TOTAL	3.566		3.468	0.098	2.84%
TOTAL LOCAL LEVY	8,720,411.72		8,442,419.60	277,992.12	3.29%
NET VALUATION TAX	869,648,060		872,248,260	(2,600,200.00)	-0.30%

\$25,885 loss of rever .3 cents

TOTAL BUDGET

	CURRENT	PRIOR	CHANGE	
TOTAL REVENUE	13,401,119.14	13,390,878.92	10,240.22	0.08%
TOTAL APPROPRIATION	13,401,119.14	13,390,878.92	10,240.22	0.08%

SURPLUS

	AVAILABLE	BUDGETED	BALANCE	
CURRENT	2,460,788.09	1,225,000.00	1,235,788.09	49.78%
Prior Year	2,335,720.54	1,071,000.00	1,264,720.54	45.85%
Difference	125,067.55	154,000.00	(28,932.45)	

BUDGET ANALYSIS

	2021 BUDGET YEAR	2020 PRIOR YEAR	CHANGE	
REVENUE				
Surplus	1,225,000.00	1,071,000.00	154,000.00	14.38%
Local	1,960,520.00	2,144,160.00	(183,640.00)	-8.56%
State Aid	632,386.00	632,386.00	-	0.00%
Grants	346,010.42	464,284.32	(118,273.90)	-25.47%
Delinquent Tax	230,000.00	340,000.00	(110,000.00)	-32.35%
Local Tax	8,720,411.72	8,442,419.60	277,992.12	3.29%
Library Tax	286,791.00	296,629.00	(9,838.00)	-3.32%
TOTAL REVENUE	13,401,119.14	13,390,878.92	10,240.22	0.08%
APPROPRIATIONS				
Salaries and Wages	4,230,475.00	3,943,895.00	286,580.00	7.27%
OE & Statutory	6,401,687.00	6,160,103.13	241,583.87	3.92%
Grants	365,142.42	550,619.82	(185,477.40)	-33.69%
Deferred Charges	-	6,891.39	(6,891.39)	-100.00%
Capital	232,500.00	407,500.00	(175,000.00)	-42.94%
Debt Service	799,000.00	810,500.00	(11,500.00)	-1.42%
Library Tax	286,791.00	296,629.00	(9,838.00)	-3.32%
Reserve for Uncollected	1,085,523.72	1,214,740.58	(129,216.86)	-10.64%
TOTAL APPROPRIATION	13,401,119.14	13,390,878.92	10,240.22	0.08%
Deferred Chg	-	-	0.00	

% OF COLLECTION

	MAXIMUM	USED	UNUSED
%	98.35%	96.50%	1.85%
\$	502,120.75	1,085,523.72	583,402.97
2019 Rate	97.80%	96.00%	0.55%

A. 2021 Budget Timeline:

Introduction by March 30; Adoption by April 30.

1.0% COLA/CAP Ordinance 3.5%

Division Review

Summary of budget changes/requests:

B. REVENUE:

Loss of revenue from NVT reduction for 2021 budget (\$2.6 million) - approximately .3 cents. \$3.2 million in added assessments. (Average loss of \$12.3 million annually)

NVT loss of \$123 million since 2010 revaluation; approx. \$1.2 million in "lost" revenue

Tax collection rate up .55% to 98.35%

Available Surplus increase of \$125,000

C. APPROPRIATIONS

1. JIF Premium down 2%; -- \$322,738, applied \$46,913 of dividend. EPL/POL: \$20,000 deductible; 20% co-insurance up to \$250K) Insurance appropriation down \$40,000 from 2020 Appropriations as amended.
2. Health Insurance Premium: 2.8 % overall increase. 0 impact on budget – census changes/waivers
3. Pension Billing: PFRS +\$87,624 PERS +\$12,472,87 Total increase \$109,096.87
4. Debt Service:
 - a. 2 Bonds outstanding: 2012 & 2016 issue
 - b. NJEIT & 2 unfunded ordinances: \$3.9 million
 - c. 2021 Ordinance (approx. \$1 million) & Issue Bond
5. Capital:
 - a. CIP \$200,000 / Balance in CIP \$475K (Reserve for Debt payments)
 - b. \$5,000 for IT

D. Personnel Issues:

Funded:

Additional \$149,000 for crossing guards

3.1% for non-aligned & volunteers (Fire contract 3.95%, police 2.25%, plus 1% on step, GWU in negotiations)

OEM -- \$1,000 from Deputy OEM to Coordinator, plus \$500 increase (from \$3500 to \$5000)

Unfunded:

Police Department – Promote 1 Sgt to Lt. (Total of 2 Lt) + \$8,543.0
Promote 1 Ptl to fill vacated Sgt. Position +\$6,593
New Hire Patrol \$41,127 plus benefits
Plus promotional costs of \$12,600

Purchase of used 40"x8' cargo container

F. Operating Budget Requests (Funded)

Police: Existing vehicle lease requirements of \$50,000; paid off in 2022
ballistic helmets/face shields \$12,000

OEM: Budget increase requests

EMS Service Contract (\$27K increase)

G. Capital Plan

TIMELINE

2021 Preliminary Budget Feb 11 2021

	% Change	\$ Change	Budgeted 2021	Adopted Budget 2020	Amended by Transfers/Emerg	Amended Budget 2020	Actual 2020	Difference Reserve
REVENUE								
Surplus	14.38%	154,000.00	1,225,000.00	1,071,000.00		1,071,000.00	1,071,000.00	-
Alcoholic Beverages	0.00%	-	7,500.00	7,500.00		7,500.00	7,500.00	-
Other	-6.67%	(5,000.00)	70,000.00	75,000.00		75,000.00	74,240.96	(759.04)
Fees & Permits	5.71%	4,000.00	74,000.00	70,000.00		70,000.00	101,485.88	31,485.88
Fines & Costs-Court	-46.15%	(60,000.00)	70,000.00	130,000.00		130,000.00	73,437.09	(56,562.91)
Interest & Costs on Taxes	-22.22%	(20,000.00)	70,000.00	90,000.00		90,000.00	77,991.35	(12,008.65)
Interest on Investments	-28.00%	(28,000.00)	72,000.00	100,000.00		100,000.00	73,564.15	(26,435.85)
Uniform Fire Safety Act		-	-	-		-	-	-
Sewer Rentals	0.00%	-	1,440,000.00	1,440,000.00		1,440,000.00	1,469,659.15	29,659.15
Sub-Total Local Revenues	-5.70%	(109,000.00)	1,803,500.00	1,912,500.00		1,912,500.00	1,877,878.58	(34,621.42)
UCC Fees	-37.50%	(75,000.00)	125,000.00	200,000.00		200,000.00	129,030.00	(70,970.00)
Consolidated Prop Tax Relief	0.00%	-	1,783.00	1,783.00		1,783.00	1,783.00	-
Energy Receipts	0.00%	-	630,603.00	630,603.00		630,603.00	630,603.00	-
Sub-Total State Aid	0.00%	-	632,386.00	632,386.00		632,386.00	632,386.00	-
Interlocal Sewage Agreement	3.23%	360.00	11,520.00	11,160.00		11,160.00	11,520.00	360.00
Interlocal Court Agreement		-	-	-		-	-	-
Sub-Total Interlocals	3.23%	360.00	11,520.00	11,160.00		11,160.00	11,520.00	360.00
NJ Transportation Trust Fund	6.90%	20,000.00	310,000.00	290,000.00	-	290,000.00	290,000.00	-
Drunk Driving Enforcement	-100.00%	(18,102.96)	-	-	18,102.96	18,102.96	18,102.96	-
Clean Communities		-	-	-	-	-	-	-
Recycling Tonnage Grant	-100.00%	(9,108.18)	-	9,108.18		9,108.18	9,108.18	-
Alcohol Education	-100.00%	(2,625.65)	-	-	2,625.65	2,625.65	2,625.65	-
Municipal Alliance	-100.00%	(10,482.00)	-	10,482.00		10,482.00	10,482.00	-
Safe & Secure	-46.00%	(27,600.00)	32,400.00	60,000.00		60,000.00	60,000.00	-
Community Dev Block Grant	-100.00%	(59,707.91)	-	-	59,707.91	59,707.91	59,707.91	-
Cops In Shops	-100.00%	(3,520.00)	-	3,520.00		3,520.00	3,520.00	-
Distracted Driving Grant	-100.00%	(2,475.00)	-	2,475.00		2,475.00	2,475.00	-
Body Armor Grant	-18.22%	(412.20)	1,850.42	2,262.62		2,262.62	2,262.62	-
Drive Sober or Get Pulled Over	-100.00%	(6,000.00)	-	-	6,000.00	6,000.00	6,000.00	-
Click It or Ticket		-	-	-		-	-	-
LGEF Grant		-	-	-		-	-	-
Body Worn Camera Grant		-	-	-		-	-	-
American Water Grant		-	-	-		-	-	-
US DOJ Body Armor Grant		1,760.00	1,760.00	-		-	-	-
Sub-Total Grants	-25.47%	(118,273.90)	346,010.42	377,847.80	86,436.52	464,284.32	464,284.32	-
Library Maintenance Agreement	0.00%	-	20,500.00	20,500.00		20,500.00	20,500.00	-
Library Reimbursement-Moriarity		-	-	-		-	-	-
Capital Fund Surplus		-	-	-		-	-	-
Sub-Total Revenues with Consent		-	20,500.00	20,500.00		20,500.00	20,500.00	-
Receipts from Delinquent Taxes	-32.35%	(110,000.00)	230,000.00	340,000.00		340,000.00	355,773.02	15,773.02
Sub-Total General Revenues	-5.54%	(257,913.90)	4,393,916.42	4,565,393.80		4,651,830.32	4,562,371.92	(89,458.40)
Amount to be Raised by Taxation	3.29%	277,992.12	8,720,411.72	8,442,419.60		8,442,419.60	9,226,502.90	784,083.30
Minimum Library Tax	-3.32%	(9,838.00)	286,791.00	296,629.00		296,629.00	296,629.00	-
Total Amount to be Raised	3.07%	268,154.12	9,007,202.72	8,739,048.60		8,739,048.60	9,523,131.90	784,083.30
TOTAL REVENUES	0.08%	10,240.22	13,401,119.14	13,304,442.40		13,390,878.92	13,788,874.82	694,624.90

2021 Preliminary Budget Feb 11 2021

	% Change	\$ Change	Budgeted 2021	Adopted Budget 2020	Amended by Transfers/Emerg	Amended Budget 2020	Actual 2020	Difference Reserve
APPROPRIATIONS								
Admin S/W	0.00%	-	10,000.00	10,000.00		10,000.00	10,000.00	-
Admin & Executive O/E	-1.69%	(1,500.00)	87,000.00	86,000.00	2,500.00	88,500.00	80,312.54	8,187.46
Mayor & Council S & W	0.00%	-	71,750.00	71,750.00		71,750.00	71,714.24	35.76
Mayor & Council O/E	0.00%	-	5,000.00	5,000.00	-	5,000.00	2,610.69	2,389.31
Clerk S & W	1.92%	2,500.00	132,500.00	130,000.00		130,000.00	127,418.76	2,581.24
Clerk O/E	0.00%	-	24,750.00	24,750.00		24,750.00	20,030.88	4,719.12
Finance S & W	8.00%	8,000.00	108,000.00	100,000.00		100,000.00	99,035.07	964.93
Finance O/E	7.69%	1,000.00	14,000.00	13,000.00		13,000.00	12,234.47	765.53
Audit O/E	13.39%	4,250.00	36,000.00	36,000.00	(4,250.00)	31,750.00	31,750.00	-
Collector S & W	3.13%	3,000.00	99,000.00	96,000.00		96,000.00	95,194.25	805.75
Collector O/E	0.00%	-	11,500.00	11,500.00		11,500.00	7,907.22	3,592.78
Assessor S & W	3.11%	1,125.00	37,325.00	36,200.00		36,200.00	35,748.44	451.56
Assessor O/E	8.33%	500.00	6,500.00	6,000.00		6,000.00	4,382.00	1,618.00
Workman's Compensation	-13.39%	(34,000.00)	220,000.00	260,000.00	(6,000.00)	254,000.00	252,493.91	1,506.09
Employee Group Insurance	2.72%	35,000.00	1,320,000.00	1,300,000.00	(15,000.00)	1,285,000.00	1,215,410.46	69,589.54
Other Insurance	25.00%	25,000.00	125,000.00	125,000.00	(25,000.00)	100,000.00	88,551.49	11,448.51
Health Benefits Waiver	-20.00%	(5,000.00)	20,000.00	20,000.00	5,000.00	25,000.00	20,950.96	4,049.04
Legal O/E	0.00%	-	125,000.00	150,000.00	(25,000.00)	125,000.00	94,968.20	30,031.80
Planning Board S & W	0.00%	-	8,500.00	8,500.00		8,500.00	7,999.94	500.06
Planning Board O/E	0.00%	-	13,000.00	13,000.00	-	13,000.00	8,028.81	4,971.19
Engineering O/E	0.00%	-	30,000.00	30,000.00	-	30,000.00	29,969.08	30.92
Fire S & W	0.00%	-	435,000.00	435,000.00		435,000.00	416,244.11	18,755.89
Hydrants	0.00%	-	100,000.00	100,000.00	-	100,000.00	96,464.00	3,536.00
O/E	5.26%	2,000.00	40,000.00	38,000.00		38,000.00	34,864.28	3,135.72
Police S & W	12.40%	279,000.00	2,529,000.00	2,205,000.00	45,000.00	2,250,000.00	2,005,440.43	244,559.57
Police O/E	23.77%	25,200.00	131,200.00	106,000.00	-	106,000.00	98,000.75	7,999.25
Emergency Mgmt S & W	11.11%	500.00	5,000.00	4,500.00	-	4,500.00	3,750.00	750.00
Emergency Mgmt O/E	111.11%	10,000.00	19,000.00	4,000.00	5,000.00	9,000.00	1,766.01	7,233.99
Emergency Medical Services	60.00%	27,000.00	72,000.00	45,000.00		45,000.00	45,000.00	-
Streets & Road S&W	3.66%	15,000.00	425,000.00	410,000.00		410,000.00	397,119.14	12,880.86
Streets & Road O/E	0.00%	-	18,000.00	18,000.00	-	18,000.00	13,206.54	4,793.46
Reserve for Snow Removal	0.00%	-	1.00	1.00	-	1.00	-	1.00
Vehicle Maintenance O/E	0.00%	-	62,000.00	62,000.00		62,000.00	58,588.41	3,411.59
Solid Waste Contracts	-3.06%	(25,150.00)	797,000.00	772,150.00	50,000.00	822,150.00	785,619.23	36,530.77
Buildings & Grounds O/E	0.00%	-	75,000.00	75,000.00		75,000.00	66,726.87	8,273.13
Maint of Bike Path	-88.64%	(19,500.00)	2,500.00	22,000.00		22,000.00	11,761.78	10,238.22
Sewer S & W	3.41%	7,000.00	212,000.00	205,000.00		205,000.00	185,151.46	19,848.54
Sewer O/E	0.00%	-	30,000.00	30,000.00	-	30,000.00	14,848.19	15,151.81
Dog Regulation O/E	0.00%	-	9,300.00	9,300.00	-	9,300.00	7,750.00	1,550.00
Neighborhood Program	0.00%	-	6,000.00	6,000.00		6,000.00	566.76	5,433.24
Senior Citizens	0.00%	-	2,200.00	2,200.00		2,200.00	179.91	2,020.09
Construction Official S & W	12.68%	8,550.00	76,000.00	72,500.00	(5,050.00)	67,450.00	59,956.91	7,493.09
Construction Official O/E	109.09%	30,000.00	57,500.00	57,500.00	(30,000.00)	27,500.00	20,358.01	7,141.99
Zoning / Housing S & W	3.16%	1,500.00	49,000.00	47,500.00		47,500.00	47,050.49	449.51
Zoning / Housing O/E	0.00%	-	1,000.00	1,000.00		1,000.00	710.39	289.61
Petroleum Products	-10.00%	(5,000.00)	45,000.00	50,000.00		50,000.00	34,999.10	15,000.90
Telecommunications	-11.11%	(5,000.00)	40,000.00	45,000.00		45,000.00	29,644.99	15,355.01
Water	0.00%	-	8,500.00	8,500.00		8,500.00	7,852.79	647.21
Electricity & Natural Gas	0.00%	-	260,000.00	260,000.00		260,000.00	238,565.72	21,434.28
Accumulated Absence	0.00%	-	500.00	500.00	-	500.00	500.00	-
Sub-total appropriations in CAPS		390,975.00	8,012,526.00	7,624,351.00	(2,800.00)	7,621,551.00	6,999,397.68	622,153.32
PERS	12.64%	21,472.87	191,330.00	169,857.13	-	169,857.13	169,857.13	-
Social Security	0.00%	-	170,000.00	170,000.00	-	170,000.00	145,595.54	24,404.46
PFRS	12.98%	86,824.00	755,476.00	667,852.00	800.00	668,652.00	668,619.52	32.48
Unemployment	0.00%	-	17,000.00	17,000.00		17,000.00	12,673.31	4,326.69
DCRP	17.65%	1,500.00	10,000.00	6,500.00	2,000.00	8,500.00	6,175.23	2,324.77
Deferred Charges & Statutory Expenditures		109,796.87	1,143,806.00	1,031,209.13	2,800.00	1,034,009.13	1,002,920.73	31,088.40
Salaries & Wages inside CAP		326,175.00	4,198,075.00	3,831,950.00	39,950.00	3,871,900.00	3,561,823.24	310,076.76
Other Expenses inside CAP		174,596.87	4,958,257.00	4,823,610.13	(39,950.00)	4,783,660.13	4,440,495.17	343,164.96
Appropriations Excluded From CAP								
Library	-3.32%	(9,838.00)	286,791.00	296,629.00		296,629.00	296,629.00	-
LOSAP	0.00%	-	14,000.00	14,000.00		14,000.00	-	14,000.00
Interlocal Agreement - Court	2.00%	2,900.00	147,900.00	145,000.00		145,000.00	145,000.00	-
Interlocal Agreement - Dispatch	3.00%	12,492.00	428,930.00	416,438.00		416,438.00	416,438.00	-
Interlocal Agreement - ACUA	1.37%	12,000.00	885,000.00	873,000.00	-	873,000.00	870,113.00	2,887.00
Sub-Total Interlocals	1.91%	27,392.00	1,461,830.00	1,434,438.00	-	1,434,438.00	1,431,551.00	2,887.00

2021 Preliminary Budget Feb 11 2021

	% Change	\$ Change	Budgeted 2021	Adopted Budget 2020	Amended by Transfers/Emerg	Amended Budget 2020	Actual 2020	Difference Reserve
NJ Transportation Trust Fund	6.90%	20,000.00	310,000.00	290,000.00	-	290,000.00	290,000.00	-
Drunk Driving Enforcement		-	-	-	-	-	-	-
Clean Communities	-100.00%	(18,102.96)	-	-	18,102.96	18,102.96	18,102.96	-
Recycling Tonnage Grant	-100.00%	(9,108.18)	-	9,108.18	-	9,108.18	9,108.18	-
Alcohol Education	-100.00%	(2,625.65)	-	-	2,625.65	2,625.65	2,625.65	-
Municipal Alliance	-100.00%	(10,482.00)	-	10,482.00	-	10,482.00	10,482.00	-
Municipal Alliance - Local Match	-100.00%	(2,620.50)	-	2,620.50	-	2,620.50	2,620.50	-
Safe & Secure	-46.00%	(27,600.00)	32,400.00	60,000.00	-	60,000.00	60,000.00	-
Safe & Secure - Local Match	-77.15%	(64,583.00)	19,132.00	83,715.00	-	83,715.00	83,715.00	-
Community Dev Block Grant	-100.00%	(59,707.91)	-	-	59,707.91	59,707.91	59,707.91	-
Cops In Shops	-100.00%	(3,520.00)	-	3,520.00	-	3,520.00	3,520.00	-
Distracted Driving Grant	-100.00%	(2,475.00)	-	2,475.00	-	2,475.00	2,475.00	-
Body Armor Grant	-18.22%	(412.20)	1,850.42	2,262.62	-	2,262.62	2,262.62	-
Drive Sober or Get Pulled Over	-100.00%	(6,000.00)	-	-	6,000.00	6,000.00	6,000.00	-
Click It or Ticket		-	-	-	-	-	-	-
FEMA FF Grant		-	-	-	-	-	-	-
LGEF Grant		-	-	-	-	-	-	-
American Water Grant		-	-	-	-	-	-	-
Body-Worn Camera Grant		-	-	-	-	-	-	-
US DOJ Body Armor Grant		-	-	-	-	-	-	-
Sub-Total Grants	-33.69%	(185,477.40)	365,142.42	464,183.30	86,436.52	550,619.82	550,619.82	-
Total Operations Excluded From CAPS		(167,923.40)	2,127,763.42	2,209,250.30	86,436.52	2,295,686.82	2,278,799.82	16,887.00
Total S/W Excluded from CAPS		(39,595.00)	32,400.00	65,995.00	6,000.00	71,995.00	77,995.00	-
Total O/E Excluded from CAPS		(128,328.40)	2,095,363.42	2,143,255.30	80,436.52	2,223,691.82	2,304,128.34	-
Capital Improvement Fund	-42.86%	(150,000.00)	200,000.00	350,000.00	-	350,000.00	350,000.00	-
Firefighter Protection Equipment	0.00%	-	12,500.00	12,500.00	-	12,500.00	12,500.00	-
Fire Department Equipment	-100.00%	(15,000.00)	-	15,000.00	-	15,000.00	11,996.00	3,004.00
Recreation Improvements	-100.00%	(15,000.00)	-	15,000.00	-	15,000.00	15,000.00	-
Sewer Repairs	0.00%	-	15,000.00	15,000.00	-	15,000.00	14,527.00	473.00
Computer & Electronic Equipment		5,000.00	5,000.00	-	-	-	-	-
Meeting Room Audio & Visual Upgd		-	-	-	-	-	-	-
Sub-Total Capital Improvements		(175,000.00)	232,500.00	407,500.00	-	407,500.00	404,023.00	3,477.00
Bond Principal	0.85%	5,000.00	595,000.00	590,000.00	-	590,000.00	590,000.00	-
BAN Payment		-	-	-	-	-	-	-
Interest on Bonds	-7.48%	(16,500.00)	204,000.00	220,500.00	-	220,500.00	220,031.26	-
Interest on Notes		-	-	-	-	-	-	-
Sub-Total Debt Service	-1.42%	(11,500.00)	799,000.00	810,500.00	-	810,500.00	810,031.26	-
Emergency Authorizations		-	-	-	-	-	-	-
Deferred Charges - Grant Match		(6,891.39)	-	6,891.39	-	6,891.39	6,891.39	-
Deferred Chgs to Future Tax	#DIV/0!	-	-	-	-	-	-	-
Sub-Total Deferred Charges		(6,891.39)	-	6,891.39	-	6,891.39	6,891.39	-
General Appropriations	1.15%	139,457.08	12,315,595.42	12,089,701.82	86,436.52	12,176,138.34	11,502,063.88	673,605.72
Reserve for Uncollected Taxes	-10.64%	(129,216.86)	1,085,523.72	1,214,740.58	-	1,214,740.58	1,214,740.58	-
Total General Appropriations	0.08%	10,240.22	13,401,119.14	13,304,442.40	86,436.52	13,390,878.92	12,716,804.46	673,605.72
Revenues		10,240.22	13,401,119.14	13,304,442.40	-	13,390,878.92	13,030,878.13	-

City of Northfield Capital Plan: PROJECTS: 2017-2021

Year	Project Description	Total Cost	DP Required	Amount Financed	Legally Req'd DP	Period Usefulness	Avg Useful Life
Funded - draft specs done	2018 DWP Bathroom Renovations	\$ 50,000.00	\$ 2,500.00	\$ 47,500.00	2,500	10.00	0.10
Funded - in process	2019 Sewer Vac Truck**	\$ 400,000.00	\$ -	\$ 400,000.00	0	5.00	0.40
Funded	2020 Road & Drainage Improvements	\$ 450,000.00	\$ 22,500.00	\$ 427,500.00	22,500	10.00	0.90
	2021 Road & Drainage Improvements	\$ 525,000.00	\$ 26,250.00	\$ 498,750.00	26,250	10.00	1.05
In process	2018 Road & Drainage Improvements	\$ 500,000.00	\$ 25,000.00	\$ 475,000.00	25,000	10.00	1.00
In process	2019 Road & Drainage Improvements	\$ 525,000.00	\$ 26,250.00	\$ 498,750.00	26,250	10.00	1.05
Funded	2020 Sewer Improvements	\$ 375,000.00	\$ 18,750.00	\$ 356,250.00	18,750	10.00	0.75
	2021 Sewer Improvements	\$ 375,000.00	\$ 18,750.00	\$ 356,250.00	18,750	40.00	3.01
Done	2018 Sewer Improvements	\$ 500,000.00	\$ 25,000.00	\$ 475,000.00	25,000	40.00	4.01
In process	2019 Sewer Improvements - Zion	\$ 450,000.00	\$ -	\$ 450,000.00	0	40.00	3.61
Completed	2018 Public Safety Vehicles	\$ 80,000.00	\$ 4,000.00	\$ 76,000.00	4,000	5.00	0.08
Funded	2018 Draeger Breathalyzer	\$ 20,000.00	\$ 1,000.00	\$ 19,000.00	1,000	5.00	0.02
Funded	2019 DPW Pole Barn - Storage	\$ 75,000.00	\$ 3,750.00	\$ 71,250.00	3,750	10.00	0.15
In process	2018 Library Building Improvements/Parking Lot	\$ 40,000.00	\$ 2,000.00	\$ 38,000.00	2,000	10.00	0.08
Completed	2018 OEM 8x18 enclosed storage trailer	\$ 8,000.00	\$ 750.00	\$ 7,250.00	400	5.00	0.01
Funded	2020 Facility Improvements	\$ 50,000.00	\$ 2,500.00	\$ 47,500.00	2,500	10.00	0.10
Done	2020 DPW Air Compressor - 100 CFM	\$ 15,000.00	\$ 750.00	\$ 14,250.00	750	5.00	0.02
Ordered	2020 DPW Bucket Truck	\$ 115,000.00	\$ 5,750.00	\$ 109,250.00	5,750	5.00	0.12
Ordered	2020 Fire - Air Compressor & Fill Station	\$ 50,000.00	\$ 2,500.00	\$ 47,500.00	2,500	5.00	0.05
Funded	2020 LED Sign/Municipal Building	\$ 15,000.00	\$ 750.00	\$ 14,250.00	750	5.00	0.02
Funded	2018 City Hall Building Repairs	\$ 65,000.00	\$ 3,250.00	\$ 61,750.00	3,250	10.00	0.13
Funded	2018 Veteran's Park Lighting/Hardscape/Landscape	\$ 30,000.00	\$ 1,500.00	\$ 28,500.00	1,500	10.00	0.06
Funded - in process	2019 Asset Management Plan**	\$ 150,000.00	\$ -	\$ 150,000.00	0	5.00	0.15
Completed	2019 Sewer Inspection Camera	\$ 125,000.00	\$ 6,250.00	\$ 118,750.00	6,250	5.00	0.13
		4,988,000.00	199,750.00	4,788,250.00	199,400.00		16.99

2017	0.00	0.00	0.00	
2018	1,293,000.00	65,000.00	1,228,000.00	
2019	NJEIT Projects + 725,000 Capital	1,725,000.00	36,250.00	1,688,750.00
2020		1,070,000.00	53,500.00	1,016,500.00
2021		900,000.00	45,000.00	855,000.00
		4,988,000.00	199,750.00	4,788,250.00
NJEIT Projects ord 4-2019 -- authorized	\$ 3,988,000.00		\$ 3,788,250.00	

***Funding

Vac Truck	\$ 400,000.00
Zion Pump Stat	\$ 450,000.00
Asset Managem	\$ 150,000.00
	1,000,000.00

Roads \$2 million
Sewer \$1.7 million

Pump Stations
#1 Rosedale - Completed
#2 Davis - Completed
#3 Zion - in progress
#4 BGP
#5 Hemlsey -Completed
#6 Cedarbridge
#7 Rosedale
#8 Zion

New Requests 2021

OEM Vehicles, Equip, Furniture	183,000.00	
Auditorium Seating Council Chambers	25,000.00	
Public Safety - Body Cams/Stop Signs	\$ 50,000.00	258,000.00

Northfield Police Department Organizational Chart

Chief

Captain

Lieutenant

Sgt.	Sgt.	Sgt.	Sgt.
Ptlm	Ptlm	Ptlm	Ptlm
Ptlm	Ptlm	Ptlm	Ptlm
Ptlm	Ptlm	Ptlm	Ptlm

Detective Sgt.
Detective
Detective

SLEOII
SLEOII (recruit)

Administrative Personnel 3 (Chief, Captain, Lieutenant)

Supervisory 5 (4 Patrol Sergeants and 1 Detective Sergeant)

12 Patrolman, 2 Detectives

2 SLEOIs

Calls for service

2016 22598

2017 20460

2018 23529

2019 24943

2020 25924

Captain Collateral Assignments

Internal Affairs

Property and Evidence Custodian

CID

Crossing Guards

Records

Extra duty details coordinator

Payroll

Project Medicine Drop

Special Events

Asset Forfeiture

Grants- Safe and Secure, DSOGPO, Cops in Shops, etc.

Public Information Officer

Transitional Duty Supervisor

Lieutenant Collateral Assignments

Patrol Division Commander

Police Motorcycle Officer

Police Officer Scheduling (POSS)

Municipal/Superior Court Liaison

Police Specials

TAC

IT

Traffic/Fatal Crash/Engineering

Patrol Vehicle Cameras/BWC

RADAR Instructor

Radio LAC

NJPTOA

NJ DRE

IACP DRE Section

DRE Instructor

NHTSA Cape/Atlantic DRE Grant Coordinator

AOC Expungements

Overtime

2016	24,021.98
2017	46,740.67
2018	72,860.28
2019	45,368.41
2020	43,012.20



Personnel Seniority List

Printed On: 02/08/21 10:10

Name	Rank/Title	Division	Station	Unit	Hired Date	Order	YOS
Newman, Paul S	Chief	Administration			08/01/1994	619	26 Years 6 Months
Dettinger, Eric F	Lieutenant	Operations			06/29/1998	629	22 Years 7 Months
Steinecke, Stephen E	Captain	Administration			11/18/1998	630	22 Years 2 Months
Von Colln, Mark G	Sergeant	Operations			11/23/1998	631	22 Years 2 Months
Pollak, Scott M	Sergeant	Operations			06/14/1999	634	21 Years 7 Months
Dever, Robert J	Sergeant	Operations			04/22/2002	637	18 Years 9 Months
Buccafurni, Michael D	Detective Sergeant	Criminal Investigation			09/02/2002	638	18 Years 5 Months
DiMarco, Gaetano	Sergeant	Operations			08/18/2003	639	17 Years 5 Months
Vola, Joseph A	Police Officer	Operations			05/02/2005	641	15 Years 9 Months
Geiger, William E	Police Officer	Operations			05/02/2005	642	15 Years 9 Months
Czaplinski, Peter T	Police Officer	Operations			01/17/2007	643	14 Years
Bach, Michael D	Detective	Criminal Investigation			04/24/2007	644	13 Years 9 Months
Bentz, Geoffrey G	Detective	Criminal Investigation			01/02/2008	645	13 Years 1 Months
Van Pelt, William R	Police Officer	Operations			01/02/2008	646	13 Years 1 Months
Heller, Justin D	Police Officer	Operations			01/02/2008	647	13 Years 1 Months
Kreuz, Herbert D	Police Officer	Operations			08/25/2015	649	5 Years 5 Months
Griess, Andrew M	Police Officer	Operations			09/08/2015	650	5 Years 5 Months
Lyons, Keith J	Police Officer	Operations			03/30/2017	651	3 Years 10 Months
Sundstrom, Kevin N	Police Officer	Operations			07/17/2018	653	2 Years 6 Months
Locotos, Matthew D	Police Officer	Operations			08/14/2019	654	1 Years 5 Months
Pemberti-Jaramillo, Juan D	Police Officer	Operations			08/15/2019	655	1 Years 5 Months
Gansert, Christian W	Police Officer	Operations			09/24/2019	656	1 Years 4 Months
Raynor, Adam E	SLEO II	Operations			09/09/2020	657	4 Months
Scull, Johnathan D	SLEO II	Operations			09/14/2020	658	4 Months

Range of Accounts: 6-01-25-240-102 to 6-01-25-240-102 Include Cap Accounts: Yes As Of: 12/31/16
Current Period: 01/01/16 to 12/31/16 Skip Zero Activity: Yes

Account No	Description	Adopted Expended YTD Expended Curr	Amended Encumber YTD	Transfers Reimbrsd YTD Reimbrsd Curr	Modified Canceled Pd/Chrgd YTD	Balance YTD Unexpended	%Used
6-01-25-240-102	Police - Overtime	125,000.00	0.00	0.00	125,000.00	24,021.98	81
		102,298.02	0.00	1,320.00	0.00	24,021.98	
		102,298.02		1,320.00	100,978.02		
Control: NOC	Total	125,000.00	0.00	0.00	125,000.00	24,021.98	81
		102,298.02	0.00	1,320.00	0.00	24,021.98	
		102,298.02		1,320.00	100,978.02		
Department: 240	Police Total	125,000.00	0.00	0.00	125,000.00	24,021.98	81
		102,298.02	0.00	1,320.00	0.00	24,021.98	
		102,298.02		1,320.00	100,978.02		
CAFR: 25	Total	125,000.00	0.00	0.00	125,000.00	24,021.98	81
		102,298.02	0.00	1,320.00	0.00	24,021.98	
		102,298.02		1,320.00	100,978.02		
Fund: 01	Current Fund Budgeted Total	125,000.00	0.00	0.00	125,000.00	24,021.98	81
		102,298.02	0.00	1,320.00	0.00	24,021.98	
		102,298.02		1,320.00	100,978.02		
Fund: 01	Current Fund Non-Budgeted Total	0.00	0.00	0.00	0.00	0.00	0
		0.00	0.00	0.00	0.00	0.00	
		0.00		0.00	0.00		
Fund: 01	Current Fund Total	125,000.00	0.00	0.00	125,000.00	24,021.98	81
		102,298.02	0.00	1,320.00	0.00	24,021.98	
		102,298.02		1,320.00	100,978.02		
Final Budgeted		125,000.00	0.00	0.00	125,000.00	24,021.98	81
		102,298.02	0.00	1,320.00	0.00	24,021.98	
		102,298.02		1,320.00	100,978.02		
Final Non-Budgeted		0.00	0.00	0.00	0.00	0.00	0
		0.00	0.00	0.00	0.00	0.00	
		0.00		0.00	0.00		
Final Total		125,000.00	0.00	0.00	125,000.00	24,021.98	81
		102,298.02	0.00	1,320.00	0.00	24,021.98	
		102,298.02		1,320.00	100,978.02		

Range of Accounts: 7-01-25-240-102 to 7-01-25-240-102 Include Cap Accounts: Yes As Of: 12/31/17
Current Period: 01/01/17 to 12/31/17 Skip Zero Activity: Yes

Account No	Description	Adopted Expended YTD Expended Curr	Amended Encumber YTD	Transfers Reimbrsd YTD Reimbrsd Curr	Modified Canceled Pd/Chrgd YTD	Balance YTD Unexpended	%Used
7-01-25-240-102	Police - Overtime	125,000.00	0.00	0.00	125,000.00	46,740.67	63
		79,249.33	0.00	990.00	0.00	46,740.67	
		79,249.33		990.00	78,259.33		
Control: NOC	Total	125,000.00	0.00	0.00	125,000.00	46,740.67	63
		79,249.33	0.00	990.00	0.00	46,740.67	
		79,249.33		990.00	78,259.33		
Department: 240	Police Total	125,000.00	0.00	0.00	125,000.00	46,740.67	63
		79,249.33	0.00	990.00	0.00	46,740.67	
		79,249.33		990.00	78,259.33		
CAFR: 25	Total	125,000.00	0.00	0.00	125,000.00	46,740.67	63
		79,249.33	0.00	990.00	0.00	46,740.67	
		79,249.33		990.00	78,259.33		
Fund: 01	Current Fund Budgeted Total	125,000.00	0.00	0.00	125,000.00	46,740.67	63
		79,249.33	0.00	990.00	0.00	46,740.67	
		79,249.33		990.00	78,259.33		
Fund: 01	Current Fund Non-Budgeted Total	0.00	0.00	0.00	0.00	0.00	0
		0.00	0.00	0.00	0.00	0.00	
		0.00		0.00	0.00		
Fund: 01	Current Fund Total	125,000.00	0.00	0.00	125,000.00	46,740.67	63
		79,249.33	0.00	990.00	0.00	46,740.67	
		79,249.33		990.00	78,259.33		
Final Budgeted		125,000.00	0.00	0.00	125,000.00	46,740.67	63
		79,249.33	0.00	990.00	0.00	46,740.67	
		79,249.33		990.00	78,259.33		
Final Non-Budgeted		0.00	0.00	0.00	0.00	0.00	0
		0.00	0.00	0.00	0.00	0.00	
		0.00		0.00	0.00		
Final Total		125,000.00	0.00	0.00	125,000.00	46,740.67	63
		79,249.33	0.00	990.00	0.00	46,740.67	
		79,249.33		990.00	78,259.33		

Range of Accounts: 8-01-25-240-102 to 8-01-25-240-102 Include Cap Accounts: Yes As Of: 12/31/18
Current Period: 01/01/18 to 12/31/18 Skip Zero Activity: Yes

Account No	Description	Adopted Expended YTD Expended Curr	Amended Encumber YTD	Transfers Reimbrsd YTD Reimbrsd Curr	Modified Canceled Pd/Chrgd YTD	Balance YTD Unexpended	%Used
8-01-25-240-102	Police - Overtime	115,000.00	0.00	0.00	115,000.00	72,860.28	37
		42,139.72	0.00	0.00	0.00	72,860.28	
		42,139.72		0.00	42,139.72		
Control: NOC	Total	115,000.00	0.00	0.00	115,000.00	72,860.28	37
		42,139.72	0.00	0.00	0.00	72,860.28	
		42,139.72		0.00	42,139.72		
Department: 240	Police Total	115,000.00	0.00	0.00	115,000.00	72,860.28	37
		42,139.72	0.00	0.00	0.00	72,860.28	
		42,139.72		0.00	42,139.72		
CAFR: 25	Total	115,000.00	0.00	0.00	115,000.00	72,860.28	37
		42,139.72	0.00	0.00	0.00	72,860.28	
		42,139.72		0.00	42,139.72		
Fund: 01	Current Fund Budgeted Total	115,000.00	0.00	0.00	115,000.00	72,860.28	37
		42,139.72	0.00	0.00	0.00	72,860.28	
		42,139.72		0.00	42,139.72		
Fund: 01	Current Fund Non-Budgeted Total	0.00	0.00	0.00	0.00	0.00	0
		0.00	0.00	0.00	0.00	0.00	
		0.00		0.00	0.00		
Fund: 01	Current Fund Total	115,000.00	0.00	0.00	115,000.00	72,860.28	37
		42,139.72	0.00	0.00	0.00	72,860.28	
		42,139.72		0.00	42,139.72		
Final Budgeted		115,000.00	0.00	0.00	115,000.00	72,860.28	37
		42,139.72	0.00	0.00	0.00	72,860.28	
		42,139.72		0.00	42,139.72		
Final Non-Budgeted		0.00	0.00	0.00	0.00	0.00	0
		0.00	0.00	0.00	0.00	0.00	
		0.00		0.00	0.00		
Final Total		115,000.00	0.00	0.00	115,000.00	72,860.28	37
		42,139.72	0.00	0.00	0.00	72,860.28	
		42,139.72		0.00	42,139.72		

Range of Accounts: 9-01-25-240-102 to 9-01-25-240-102 Include Cap Accounts: Yes As Of: 12/31/19
Current Period: 01/01/19 to 12/31/19 Skip Zero Activity: Yes

Account No	Description	Adopted Expended YTD Expended Curr	Amended Encumber YTD	Transfers Reimbrsd YTD Reimbrsd Curr	Modified Canceled Pd/Chrgd YTD	Balance YTD Unexpended	%Used
9-01-25-240-102	Police - Overtime	100,000.00	0.00	0.00	100,000.00	45,368.41	55
		54,631.59	0.00	0.00	0.00	45,368.41	
		54,631.59		0.00	54,631.59		
Control: NOC	Total	100,000.00	0.00	0.00	100,000.00	45,368.41	55
		54,631.59	0.00	0.00	0.00	45,368.41	
		54,631.59		0.00	54,631.59		
Department: 240	Police Total	100,000.00	0.00	0.00	100,000.00	45,368.41	55
		54,631.59	0.00	0.00	0.00	45,368.41	
		54,631.59		0.00	54,631.59		
CAFR: 25	Total	100,000.00	0.00	0.00	100,000.00	45,368.41	55
		54,631.59	0.00	0.00	0.00	45,368.41	
		54,631.59		0.00	54,631.59		
Fund: 01	Current Fund Budgeted Total	100,000.00	0.00	0.00	100,000.00	45,368.41	55
		54,631.59	0.00	0.00	0.00	45,368.41	
		54,631.59		0.00	54,631.59		
Fund: 01	Current Fund Non-Budgeted Total	0.00	0.00	0.00	0.00	0.00	0
		0.00	0.00	0.00	0.00	0.00	
		0.00		0.00	0.00		
Fund: 01	Current Fund Total	100,000.00	0.00	0.00	100,000.00	45,368.41	55
		54,631.59	0.00	0.00	0.00	45,368.41	
		54,631.59		0.00	54,631.59		
Final Budgeted		100,000.00	0.00	0.00	100,000.00	45,368.41	55
		54,631.59	0.00	0.00	0.00	45,368.41	
		54,631.59		0.00	54,631.59		
Final Non-Budgeted		0.00	0.00	0.00	0.00	0.00	0
		0.00	0.00	0.00	0.00	0.00	
		0.00		0.00	0.00		
Final Total		100,000.00	0.00	0.00	100,000.00	45,368.41	55
		54,631.59	0.00	0.00	0.00	45,368.41	
		54,631.59		0.00	54,631.59		

Range of Accounts: 0-01-25-240-102 to 0-01-25-240-102 Include Cap Accounts: Yes As Of: 12/31/20
Current Period: 01/01/20 to 12/31/20 Skip Zero Activity: Yes

Account No	Description	Adopted Expended YTD Expended Curr	Amended Encumber YTD	Transfers Reimbrsd YTD Reimbrsd Curr	Modified Canceled Pd/Chrgd YTD	Balance YTD Unexpended	%Used
0-01-25-240-102	Police - Overtime	70,000.00	0.00	0.00	70,000.00	43,012.20	39
		26,987.80	0.00	0.00	0.00	43,012.20	
		26,987.80		0.00	26,987.80		
Control: NOC	Total	70,000.00	0.00	0.00	70,000.00	43,012.20	39
		26,987.80	0.00	0.00	0.00	43,012.20	
		26,987.80		0.00	26,987.80		
Department: 240	Police Total	70,000.00	0.00	0.00	70,000.00	43,012.20	39
		26,987.80	0.00	0.00	0.00	43,012.20	
		26,987.80		0.00	26,987.80		
CAFR: 25	Total	70,000.00	0.00	0.00	70,000.00	43,012.20	39
		26,987.80	0.00	0.00	0.00	43,012.20	
		26,987.80		0.00	26,987.80		
Fund: 01	Current Fund Budgeted Total	70,000.00	0.00	0.00	70,000.00	43,012.20	39
		26,987.80	0.00	0.00	0.00	43,012.20	
		26,987.80		0.00	26,987.80		
Fund: 01	Current Fund Non-Budgeted Total	0.00	0.00	0.00	0.00	0.00	0
		0.00	0.00	0.00	0.00	0.00	
		0.00		0.00	0.00		
Fund: 01	Current Fund Total	70,000.00	0.00	0.00	70,000.00	43,012.20	39
		26,987.80	0.00	0.00	0.00	43,012.20	
		26,987.80		0.00	26,987.80		
Final Budgeted		70,000.00	0.00	0.00	70,000.00	43,012.20	39
		26,987.80	0.00	0.00	0.00	43,012.20	
		26,987.80		0.00	26,987.80		
Final Non-Budgeted		0.00	0.00	0.00	0.00	0.00	0
		0.00	0.00	0.00	0.00	0.00	
		0.00		0.00	0.00		
Final Total		70,000.00	0.00	0.00	70,000.00	43,012.20	39
		26,987.80	0.00	0.00	0.00	43,012.20	
		26,987.80		0.00	26,987.80		